

**REPORT OF THE
CHIEF LEGISLATIVE ANALYST**

DATE: November 30 , 2016

TO: Honorable Members of the Rules, Elections, Intergovernmental Relations, and
Neighborhoods Committee

FROM: Sharon M. Tso *SMT* Assignment No: 16-11-0929
Chief Legislative Analyst

SUBJECT: 2017 Council Recess Schedule

CLA RECOMMENDATION: That the City Council Resolve to approve the proposed 2017 Council Recess Schedule, in accordance with Charter Section 242, with the caveat that Council may introduce resolutions to remove any conference dates from the Recess Schedule if a quorum is expected, as follows:

2017 Council Recess Schedule

2016 Winter Recess Continuation, Tuesday, 1/3/17 through Friday, 1/6/17

National League of Cities Annual Congressional City Conference, Friday, 3/10/17 through Wednesday, 3/15/17 (event held from 3/11/17 through 3/15/17 in Washington, D.C. [3/10/17 is recommended as a travel day])

Council Recess, Friday, 3/17/17

Passover and Good Friday, Tuesday, 4/11/17 through Tuesday, 4/18/17

Summer Recess, Wednesday, 7/5/17 through Friday, 7/21/17

League of California Cities Annual Conference and Exposition, Tuesday, 9/12/17 through Friday, 9/15/17 (event held from 9/13/17 through 9/15/17 in Sacramento, CA [9/12/17 is recommended as a travel day])

Rosh Hashanah, Friday, 9/22/17

National League of Cities City Summit*, Tuesday, 11/14/17 through Friday, 11/17/17 (event held from 11/15/17 through 11/18/17 in Charlotte, NC [11/14/17 is recommended as a travel day])

Winter Recess, Friday, 12/15/17 through Friday, 12/29/17

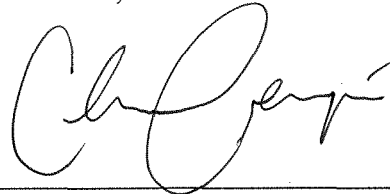
**Per Council policy, City resources should not be used to participate in conventions in North Carolina (CF 16-0379). Councilmembers may attend this conference with non-City resources.*

SUMMARY

Consistent with Council policy, we have prepared the Council Recess Schedule for the 2017 Calendar Year. This Office has reviewed the 2016 Council Recess Schedule to identify special days and events during which the City Council has previously recessed. The dates included in this report are substantially consistent with the 2016 adopted Recess Schedule. We note that Yom Kippur is not included, as it does not commence until the evening of Friday, September 29, 2017.

The proposed Council Recess Schedule enables the City Council, in accordance with Charter Section 242, to recess certain Council meetings as necessary to attend the National League of Cities (NLC) Annual Congressional City Conference, the NLC City Summit, and the League of California Cities Annual Conference and Exposition.

All Councilmembers are urged to commit early to participate in the aforementioned conferences. Additionally, three to four weeks prior to the conferences, the Office of the Chief Legislative Analyst will canvass the Council to determine the number of members attending each conference. If a quorum is expected, the Council may, by Resolution, remove Council recess days from the 2017 Council Recess Schedule.



Chris Concepción
Analyst